Alameda Yacht Club General Membership Meeting

April 14, 2018

Minutes

Present: Commodore, John Dovano; Vice Commodore, Valerie Storm; Secretary, Joanne Marquez; Treasurer, Barbara-Ann Patnode; Port Captain, Tom Eelkema; Directors, Randy Weeton, Erich Schoenwisener and Laura Hendrickson

Absent: Rear Commodore, Forrest Reed; Staff Commodore, Tom Tazelaar; Director, Lorraine Fisher,

Meeting called to order @ 1200

**8 Bells in the memory of Peggy Frag**

**8 Bells in the memory of Kent Buehner**

8 Bells signifies the end of watch on vessels.

1. **Reading of Minutes**
	1. This was bypassed.
2. **Commodore Report**
	1. New badges that arrive will be put in a small box and stored in the Badge Cabinet.
	2. Let John or any Flag Officer know if you have email changes
		1. BarbaraAnn will pass around a list for you to confirm your current email.

Statement from Member – Sheryl Stated that a hard copy of any changes to the bylaws should be handed out. John stated we have hardcopies if anyone would want to review.

1. **Vice Commodore Report**
	1. New Member Applications
		1. No new applications
	2. Resigning Members
		1. No resignations
	3. Request to use the club
		1. 4/14/18 from 3:00 PM to Unknown:  Jane Jackson - Peg Fraga's memorial.  50+ non-members.  Will not decorate, will use the galley, and jukebox for music.  Volunteer bartend (tips to AYC).  Board approval provided via e-mail on April 8th.
		2. 8/11/18 – Time TBD: Nicole Drake for Wedding – No Club Usage Form submitted yet.
	4. Items of House
		1. Dept of Environmental Health follow up – We have a temporary permit. Must submit written procedures. Food certified members need to train non-certified members on procedures, galley food prep, galley cook and serve.
			1. Training
			2. BBQ – There are 5.5 pages of regulations.
			3. Prep-Sink
			4. Fridge Clean Out – If your name and date is not on food in the fridge, your food/drink will be tossed out.
				1. Tom E suggested we put labels and a sharpie in the galley.

Statement from Member – A member mentioned that she came across a pot in the sanitizer that was not cleaned. It was reiterated that the sanitizer is NOT a dishwasher. All items should be cleaned in the sink and then put into the sanitizer. Once the sanitizer has run, PUT AWAY the items.

1. **Rear Commodore Report**
	1. Southern will no longer carry Beringer wine. Once all the wine is gone, we will replace with something else.
	2. Two fans/compressor in beer cooler are out.
		1. Ordered on EBAY, $247.96, Delivery date – 4/18/18
		2. Under counter fridge we will replace.
		3. Alaska would have charged $1700 for the part.
		4. Alaska won’t schedule maintenance, we must call them to come out.
		5. We may not use Alaska in the future.
2. **Secretary Report**
	1. No report
3. **Treasurer Report**
	1. Dues is due on the 1st of every month regardless of when the paper statement is received.
	2. If dues is paid quarterly, it is due on the 1st of each quarter.
	3. Due is late after the 15th of every month
	4. If a member is 3 months in arears, their membership will be cancelled.
	5. Most members are up to date. Reminder that the club relies on dues to pay the bills so please be on time.
	6. There is an email list going around – please review and update if needed
	7. Don’t forget to sign-in for today’s meeting.
	8. You can contact BarbarAnn if you have a question regarding the balance of your account.

Statement from Member – Sheryl asked what’s the clubs balance as of close yesterday? Are our bills being paid? BarbaraAnn stated that we are using new accounting software and the books are not straight at this time.

Follow-up statement –Sheryl stated, should have gone to the bank yesterday to get the balance. Can’t vote when we don’t know the status of our books.

Commodore John asked to move on. Sheryl stated she wasn’t done.

1. **Staff Commodore**
	1. No report
2. **Port Captain Report**
	1. Cruise In
		1. April 27-28 – San Rafael
		2. June 16-17 – Sea Breeze

Question – Can you put the information on the bulletin board? Answer - Yes

1. **Director Reports**
	1. **Randy – No report**
	2. **Raine - Absent**
	3. **Erich**
		1. **PICYA**
			1. **Opening Day on The BAY – 4/22/18**
				1. **Committee Boat leaves from Pasta Pelican**
				2. **Theme – All Nations**
			2. **September is the Wheel Chair Regatta – More details to come**
	4. **Laura – No report**
2. **Committee Reports**
	1. Finance – Daryl Silva – no report
	2. Planning – Tom Tazelaar – no report
		1. Tom is ALWAYS looking for cooks
	3. PICYA – Erich Schoenwisen – see 9.c.i
	4. Social – Shirley Tess Huffman – no report
	5. Safety – Todd Charchenko – no report
	6. By-law – Tom Tazelaar – no report
	7. Cruise out – Dorothy & Kevin Mueller
		1. For those participating in the Opening Day on The Bay Parade, numbers and flags will be distributed on Saturday. See Commodore John.
			1. Boats should be decorated on Saturday
			2. 3-4 boats have signed up
		2. Memorial Day Weekend – Cruise Out to San Rafael
	8. Newsletter/website – John Delano
		1. John asked who would like hard copies of the newsletter. Erich mentioned that there are hard copies at the club.

Member Comment – Sheryl wanted to know the number of members we have? And that the Secretary should have a hard copy list of all members. BarbaraAnn stated there are 129 members. There are discrepancies between the software and hard copy member file folders. She is working on straightening it out.

* 1. Ship’s Store – Laura Hendrickson
		1. Today – 50% off on older merchandise and 25% off on new items
		2. Would like feedback on tee-shits, colors and sizes
	2. Race – David Tucker
1. **Unfinished Business**
	1. Report on procuring new tent
		1. Erich asked Forrest if he needs help.
			1. Yes
		2. Forrest will check the office to see if there is a folder on the tent.
		3. The Harbor Master won’t let us keep the tent up all the time.
		4. The new tent must have fire retardant.
2. **New Business**
	1. Club Security & Video Surveillance Protocol to be added to Standing Rules as Section XIII, to be voted on by the BOD.
		1. Motion by: Tom E.
		2. Second by: Randy
		3. Discussion
			1. Board discussion – none
			2. Membership discussion
				1. Becca asked for a summary. John gave a summary. If, and only If, there is an infraction the recording will be kept for 3-months and then deleted.
				2. Randy is the Security Chief.
				3. Sheryl asked:

Did you run this by the Harbor Master?

Answer – All cameras are located in the clubhouse, using the existing system. The Harbor Master does not need to be informed.

Is there a Job description?

Answer – Yes, there is a description

Does the position require a background in security?

Answer – No, someone who is savvy with the equipment was picked.

* + - * 1. Question – When the cameras were put in for theft, is there sound?

Answer – No sound

 Statement by Commodore John – the membership doesn’t vote on this, we just wanted to let you know.

* + - * 1. Nicole asked if the cameras are used because of an incident? Stop and Frisk is really close.

Answer – We’ve had the cameras for a long time. We’re now formalizing the protocol.

* + - * 1. Why is there a need to look at the video?

Answer – When there is a specific report of an incident.

* + - * 1. Can you go back to a certain date/time?

Answer – The system can record 10-days. We will only keep part of the video.

* + - * 1. What are you watching? Where are the videos?

Answer - Galley, store room, bar, clubhouse

Forrest stated he installed the cameras and then proceeded to tell the membership of an incident where the cameras came into play.

* + - * 1. Terry asked how long has the system been recording 10-days instead of the old 2-days?

Answer – 1 month

* + - * 1. Can a member review the recording?

Answer – If the board decides to take any action against a member, the member can review the recording.

* + - * 1. What are the surrounding areas? Outside?

Answer – If there are problems outside on the deck or in the parking lot. We can point outside the windows.

* + - * 1. If there’s no sound, what good will it do? How can you tell if there’s harassment?
				2. Statement – The previous board said there’s nothing to do on the deck with regards to the club

John stated that there’s an expectation to have the membership to behave where ever you are representing AYC, whether it’s on the deck, in the clubhouse or on a cruise out.

* + 1. Approve
	1. Misc. changes to Standing Rules as outlined in document distributed to the membership, to be voted on by the BOD.
		1. Section II.para 10 Dogs or other animals must remain outside the clubhouse and on a leashe controlled by a responsible person and in accordance with applicable City, County and State Laws.
		2. Section VI.3.a In part: shall be designated as a Reserve Building Contingency Fund.
		3. Section VI.3.b In part: Monies shall be set aside in a Maintenance Reserve Contingency Fund.
		4. Section VI.4 table in part: $100.00/$200.00
		5. Section VII.4 in part: ATC/AYC
			1. Motion by: Randy
			2. Second by: Erich
			3. Discussion:
				1. Board discussion

Laura said she went to animal control and they said tied up is OK.

Answer – Commodore John says the City of Alameda says, under control. Also the Harbor Master says no, to being tied up.

* + - * 1. Membership discussion

There’s also an insurance issue. Who’s responsible? The Club or the Owner?

* + - 1. Approve
	1. Bylaws Article XI Section 4. Error correction as outlined in document distributed to the membership.
		1. Should read in part: .November 1 to October 31…
	2. Use of new "Suggestion/Complaint Form.
		1. Getting away from hearsay or verbal suggestions.
		2. Forms will be on the board by the suggestion box. Fill it out and drop it into the box.
			1. Discussion
				1. Comment from member: Sheryl stated, Article 9 discipline, must be present to the Board.

Answer – Only flag officers have the key to the suggestion box.

* + - * 1. Nicole asked if a member can call a flag officer to come and pick it up at any time when there’s a complaint?
				2. Comment from member, Has everyone noticed that this meeting is focused on negativity?
				3. Comment from member, You make us feel like criminals
				4. Is there a conflict if only flag officers open the box? Why not anyone on the board?
				5. Not comfortable on reporting on anyone else.
1. **Next board meeting May 17, 2018**
2. **Meeting adjourned at: 1:12**
	1. Motion by: Sheryl
	2. Second by: Tom
	3. Approve